**Miller Creek Home and School Club**

**Executive Meeting Minutes**

**February 3, 2017**

**8:15 a.m. - 9:15 a.m.**

In Attendance: Guests:

Kristy Treewater, Principal Erica Providenza, Can Do!

Jenn Benson, President MCHSC

Paige Lee, Vice President

Tiffany Combrink, Treasurer

Maggie McPhail, Financial Secretary

Jenine Stilson, Parliamentarian

Carla McMorris, Secretary

(no sign-up sheet)

**AGENDA**

**8:15 a.m. Call to Order & Motion to Approve Jenn Benson**

**8:20 a.m. Principal’s Report Kristy Treewater**

Superintendent Lohwasser’s Retirement

Reviewed the news and the process the Dixie School Board will take to find candidates for the position, inclusive of parent involvement. Shared some possibilities including hiring a consulting firm to conduct research, then search and screen candidates. Look for additional information from the Board soon.

Next Board Meeting at Miller Creek

Miller Creek will host the next School Board Meeting on March 14th. Looking for good theme ideas. It will be Pi Day, so perhaps a spin-off of that.

**9:00 a.m. Can Do! Update Erica Providenza**

Erica updated the numbers by grade level for the group. Can Do! is still facing a significant gap ~$75,000. The elementary schools are at near normal participation levels. Miller Creek is behind normal participation levels but only by 4% (51% vs 55% last year), especially for 6th grade surprisingly. Eighth grade is surprisingly high. We have a few opportunities left to close the gap by the end of the year without losing value programs next year.

In other Can Do! news: SF Giants Choir will be singing on May 12, 2017; The FunRun date has been schedule for October 15, 2017.

**9:10 a.m. Treasurer’s Report Tiffany Combrink, Treasurer**

Expense updates: Taxes were filed and paid and the pigs were purchased. Reminder that reimbursable expenses must be submitted with a form. Tiffany cuts checks twice a month. Line-by-line budget review. Conversation and clarification regarding the employer matching funds between Can Do! and Miller Creek.

**9:00 a.m. Pig Races Jenn Benson, President**

Quick review of the status of the fundraiser and the important dates on the calendar. Jenn shared the posters that will go up in a couple of days. Paige shared the drawstring backpack that every participating student will receive. The group conducted a detailed edit of the program flyer with the offerings for the students. Motion to approve the flyer. Approved.

Jenn asked everyone to review the volunteer opportunities for the Pig Races, especially on the day-of. Please share the Sign-Up Genius to the volunteer assignments with your grade lists. Online donations will be accepted and Paige is working on the PayPal form.

**9:20 a.m. New Business**

1. Volunteers for next year

Jenn asked everyone to consider their volunteer roles for next year. There will be several positions open (Vice President and Treasurer are known as of now. Please let her know. Nominations and selections will be done in May.

1. Book Fair –April 23-26

The team shared their budget and reviewed the plan and launch dates. The Sunday kick-off party will be catered by Big Jim’s BBQ and is conservatively expected to yield $1200 in income. Pizza night 4/23

**9:30 a.m. Meeting Adjourned**